

U of U Microfab User Policy

The purpose of this document is to establish some basic guidelines for use of the microfabrication facility. This is meant to promote a better, cleaner, and safer atmosphere in the lab among users and staff.

1. READ

Please be familiar with the lab usage and safety policy. Check the MSDS of the chemicals you are working with for appropriate use and required personal protective equipment. SOP's are available online to familiarize yourself with the equipment you would like to be trained to use.

2. RESPONSIBLE

You are responsible for the equipment and chemicals you use, and your personal protective clothing. Please clean up after yourself. If you don't know how or where to dispose of something, ask the staff. If you need to leave a chemical or experiment unattended for a time, please label it.

3. RESPECT

Please treat the equipment and experiments in the lab how you would expect others to treat something of your very own. If there is no label on the equipment or experiment, check with lab staff before disposing of it. If you don't know how to use a piece of equipment, get trained before trying to figure it out on your own. If you observe someone failing to follow these guidelines, please help them in a kind manner to understand the correct lab policy. Report continued misuse of the lab to a member of the lab staff.

Failure to follow this policy will result in expulsion from the lab for a time, as determined by lab management.

Access to the Utah Microfabrication Lab is limited to those who have been properly trained in, and adhere to, all safety and operational procedures, policies and courtesies.

Safety Test Passed: _____ Approved: _____

As a user of the microfabrication facility at the University of Utah, I have read and will follow the guidelines suggested in this document.

Name Date

Email Address Phone

Signature